



TARANTOLA DERMATOLOGY
SKIN CANCER EXPERTS

Date: _____

Re: An upcoming appointment with: Cristina I. Tarantola, MD.

For: Skin Exam Surgery Consult Mohs Surgery

Location: 4624 N. Davis Hwy. Suite 200; Pensacola, FL 32503

411 N. Section St. Suite 301; Fairhope, AL 36532

**Please note: Our Fairhope office is not open until 7:30AM.
Therefore, plan to arrive no earlier than 7:30AM.**

Dear _____,

Welcome! We look forward to seeing you on _____ at _____.

If you are unable to keep this appointment, please notify our office within 24 hours to reschedule. Failure to do so will result in a \$75.00 fee for surgery appointments and a \$25 fee for all other appointments.

It is important that you complete the enclosed information and mail it back to us in the return envelope. It must reach us prior to your appointment. Please bring the following:

- All current insurance card(s)
- Photo ID
- A list of all current medications

Please arrive 15 minutes early for your appointment. This will allow adequate time to complete/update any required paperwork.

Insurance co-pays, deductibles, and co-insurance are due at the time of service. We will verify these amounts and discuss fees prior to your visit. If you have any questions regarding the terms of your policy (HMO, PPO, deductible, co-insurance, or co-pay amount), please contact your insurance provider prior to your scheduled appointment. It is the patient's responsibility to ensure that any required referrals are current BEFORE the scheduled appointment time. There is a \$35.00 processing fee for returned checks.

Should you need further assistance, please contact us at 850-439-5394 between the hours of 8am and 5pm, Monday-Thursday.

IT IS VERY IMPORTANT TO REVIEW THE FRONT AND BACK OF EACH OF THE FOLLOWING PAGES.

We look forward to seeing you.

Thank you!

