



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.
Board of Directors Meeting, March 8, 2018
MINUTES

Board Members Present

Paul Entrekin, Jim Murphy, Pete Frano, Butch Hansen, Jim Durr, Andy Caputi, Peter McKanna, Nancy Bullock-Prevot, and Richard Penrose.

Board Members Absent

Michael Swinehart, David Glassman, Lisa Rawson, Stacy Pruitt, Bill Weeks (City Representative), and Ed Holt (legal advisor).

Guest(s) Present

Bob Rivera, Dan Lindemann, and Warren Palmer (Volunteer Coordinator).

(Motions and actions taken are listed in red)

Call to Order and Welcome: President Entrekin called the meeting to order at 3:30 p.m. and asked those present to observe a moment of silence for the fallen we honor in the Park. The Pledge of Allegiance followed the moment of silence.

President Entrekin recognized the visitors. Dan Lindemann made a short statement about his happiness with the condition of the Park since his involvement raising funds for installation of the Marine Aviation Memorial Bell Tower. He asked about the status of the \$5,000 donation from his previous 501(3)(c). Butch Hansen provided everyone a rundown of rough expenses since installation which far exceed \$5,000. Mr. Lindemann stated that has a group of about 150 people who are committed to raising additional funds to support Bell Tower maintenance.

Warren Palmer made some brief comments about all the work done during the volunteer event on March 3.

Minutes: The minutes of the February 22, 2018 board meeting were presented for approval. **Motion by Butch Hansen to approve the minutes as presented. Second by Richard Penrose. The motion carried.** Jim Murphy reminded the Pete Frano that he needs a PDF version of the submitted 2017 income tax returns, when they are ready, for inclusion in the State of Florida annual report and registration.

Treasure's Report: Pete Frano reported on the following:

- The current balance in the main account (PenAir) is \$42,949. There is \$2,738.00 in the Bank of Pensacola accounts.
- The Foundation made approximately \$1,000 in merchandise donations during the reunion event at the Park on March 2 and the Square reader worked well.
- 2017 expenses were \$14,168.18 for repairs and maintenance; \$5,600 for supplies and materials; and \$14,500 for lawn maintenance.

President's Report: President Entrekin reported on the following:

- There was one security notification regarding several lights out at the Wall South. Pete McKanna is aware and Smith Electric will check the lights on March 9. Pete McKanna took the opportunity to address other structural repairs and modifications needed. The handrails near the flagpole are scuffed and pulling away from the wall due to skateboarders using them and installation of upright supports to address the rails pulling away from the wall. Pete recommended installation of additional metal balls on the railing to deter skateboarders. Brownsville Welding estimated this project at \$950.00. **Motion by Pete McKanna to spend \$950.00 to repair and modify the handrails. Second by Jim Durr. The motion carried.**
- Presented a copy of the biannual report to the National Naval Aviation Museum related to the Cobra. The report and required forms are completed and will be mailed soon. Some of the issues identified by the Museum upon inspection of the aircraft are beyond the Foundation's control or capability to address.
- Planning for the Memorial Day ceremony continues.



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Committee Reports

Operations Officer: Pete McKanna reported on the following:

- He has acquired the custom stain code for the concrete in front of the Purple Heart memorial. Repainting of the memorial itself was delayed due to inclement weather but is still scheduled for completion.
- Approximately 50 more Sailor volunteers will be working in the Park on April 21 for the final project before Memorial Day.
- One granite plaque remains unsold from the recent project near the Wall South.
- Delivered brochures for the Walk of Honor brick sales program. He has 2,500 total and requested the telephone number be blacked out before distribution since it is a personal cell phone number and should not have been included on the brochure.
- Brochures for the Marine Aviation Memorial Bell Tower brick sales program are on hold due to an error in the proof.
- Richard Penrose mentioned that he is waiting for the webpage for the Walk of Honor program but otherwise everything is progressing well.

Military Liaison: Stacy Pruitt was not present; Bob Rivera reported on the following:

- He has prepared letters of appreciation for the volunteers for the last two recent events.
- He and Stacy Pruitt are stilling working with the schoolhouse on NAS regarding corrosion control on the Cobra.

Technology: Dave Glassman was not present.

Finance and Marketing: A chairperson is still needed for this committee.

Merchandise: Andy Caputi presented some other coffee cups as potential fundraisers.

Public Affairs: Lisa Rawson was not present but President Entrekin will ask her to send VIP invitations for Memorial Day.

City: Bill Weeks was not present.

Legal: Ed holt was not present.

Business from the floor: Butch Hansen asked that we make sure to have a small event and press release for installation of the GOWT Memorial. He also has a new point-of-contact for the Pensacola Opera. He also discussed the closing of the Hawkshaw property and the rough plans for the site. Andy Caputi said the Blue Angels Boss will be flying and unavailable to speak on Memorial Day. Andy will contact one of the former Bosses who lives in the area to see if they are interested in being the keystone speaker for the ceremony. Nancy Bullock-Prevot mentioned that her organization HER will conduct it's 5K race on May 19 starting at 7:00am. The race will start and finish in the Park.

Adjournment:

The meeting adjourned at 5:00p.m. The next meeting is scheduled for Thursday, March 22, at 3:30p.m.

Submitted by:
James M. Murphy