



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.  
Board of Directors Meeting, March 14, 2019  
MINUTES

**Board Members Present**

Paul Entrekin, Andy Caputi, Pete Frano, Peter McKanna, Jim Murphy, Nancy Bullock-Prevot, Stan Barnard, Dave Glassman, and Hosea Goodwyn (City Representative).

**Board Members Absent**

Jill Hubbs, Stacy Pruitt, Butch Hansen (Immediate Past President), and Ed Holt (Legal Advisor)

**Guest(s) Present**

Terry Runyan (Viet Nam Vets/Legacy Vets Motorcycle Club), Catherine Ford (Junior League of Pensacola), and Warren Palmer (Volunteer Coordinator).

(Motions and actions taken are listed in red)

**Call to Order and Welcome:** President Entrekin called the meeting to order at 3:30 p.m. and asked those present to observe a moment of silence for those we commemorate in the Park. The Pledge of Allegiance followed the moment of silence. President Entrekin recognized the guests and asked if any had presentations.

Terry Runyan informed the Board that all plans are made for the motorcycle run to the Park preceding the Memorial Day ceremony. He has lowered the fee to participate in the event to encourage more participation. He hopes the event will be free next year which will be the 25<sup>th</sup> anniversary. Dave Glassman invited Mr. Runyan's group to the Marine Aviation Memorial Bell Tower event on May 17.

Catherine Ford distributed invitations to the upcoming Junior League event and reported that all planning is finished. She only needs a new copy of the POW/MIA table ceremony script. Jim Murphy said he would email that to her.

**Secretary's Report:** Jim Murphy presented minutes from the February 28 meeting. **Motion to accept the minutes by Andy Caputi. Second by Nancy Bullock-Prevot. The motion carried.**

**Treasurer's Report:** Pete Frano reported on the following:

- Several large bills were recently paid, including about \$6,200 for the service flags and fees to Ballinger for advertising and fees to have the Gulf War Memorial plaques engraved.
- The current balance is \$75,317.74.
- A recent order for Walk of Honor bricks (16 small, 8 large) was submitted and will ship on March 21.
- **Motion to approve the Treasurer's report by Andy Caputi. Second by Pete McKanna. The motion carried.**

**President's Report:** President Entrekin reported on the following:

- Tickets to the Junior League are on sale for \$41.00.
- Asked Pete McKanna if Smith Electric had completed installation of the lights funded by the Impact 100 grant. Pete informed the Board that the last set of lights shipped on March 14 and will be installed within two days of receipt. The project will be completed by April 1.
- Reported that there was some confusion about who was named as the City Representative. He heard it was Hosea Goodwyn but other names had also been mentioned. Mr. Goodwyn arrived late and confirmed he has been named the City Representative to the Board.

**Vice President's Report:** Andy Caputi reported on the following:

- Led a discussion on the public relations opportunity when the lighting project with the Impact 100 grant is complete. He will determine a couple of possible dates for a photo shoot with the Impact Board and Dave Glassman will coordinate with a videographer to cover the event.
- He sent a thank you note to Ducker and Company recognizing the recent refund they provided for unused accounting services.
- The groundbreaking for the Gold Star Family Memorial Monument is scheduled for May 30. Dave Glassman has scheduled a speaker for the event in conjunction with that week's Heroes Among Us event.



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.  
Board of Directors Meeting, March 14, 2019  
MINUTES

**Committee Reports**

**Operations Officer:** Pete McKanna reported on the following:

- The Cobra painting that was scheduled is now a lost opportunity and there is no progress yet on another option to complete that project.
- There is a continuing need for Board members to support events and work in the Park.
- He is concerned that it appears marketing for the Walk of Honor program is not working based on the low number of orders. This led to a lengthy discussion about the Foundation's marketing plan implementation.

**Walk of Honor:** Butch Hansen was not present.

**Technology:** Dave Glassman reported on the following:

- There will be 100 to 200 active duty Marines participating in the May 17 event at the Bell Tower. The Marine Corps has approved air support for the event, FAA approval is pending. He is also coordinating with the City Fire Department for fire and rescue support of a proposed static display. Notifications about the event have been sent to 160 families members earlier this week. Gallery Night is on the same date and may cause some logistics concerns moving family members and participants between dinner, the Park, and back to Seville for the Toast to the Fallen. In case of inclement weather, the event will be held indoors at Seville.

**Events Coordinator:** This position is vacant.

**Merchandise:** Nancy Bullock-Prevot reported on the following:

- She needs to get together with Jill Hubbs to identify a photographer to take photos of each monument and memorial to have photos available for donations online.
- All merchandise is ready for Memorial Day.

**Marketing:** Jill Hubbs was not present.

**Fundraising:** Stan Barnard reported on the following:

- He recently sold five bricks to local businesses. One donor continued the full cost of a brick but does not want any engraving, he just wanted to support the project. He will discuss engravings for the other bricks with Butch Hansen.

City Representative: Hosea Goodwyn introduced himself to the other Board members. Dave Glassman took the opportunity to present an update Park PowerPoint presentation to the Board to help Hosea become familiar with the Park's history and ongoing work.

**Business from the floor:**

- Stan Barnard found a folded American flag at the Purple Heart Memorial earlier in the day. He was unsure of the protocol for care or disposal of flags left at the Park. He will pick it up after the meeting so that it can be retired properly.

**Adjournment:**

The meeting adjourned at 5:09p.m. The next meeting is scheduled for Thursday, March 28, at 3:30p.m.

Submitted by:

James M. Murphy